

The Center for Continuing Adult Learning
Annual Board Meeting
Morris Conference Center, SUNY College at Oneonta
Oneonta, New York
October 20, 2019

Present: CCAL Members, CCAL Office Staff, CCAL Board and Committee Members, Facilitators and guests.

1. **Call to Order:** Alice Cannistra, CCAL President, called the meeting to order at 1:30 PM.
2. **Announcements:** Alice thanked the Member Events committee for providing the meeting's refreshments, especially the cake celebrating CCAL's 25th anniversary. She thanked Bob Parmerter, CCAL Vice President, for his work in writing a CCAL History Timeline which is included in the member packets. He also put together a list of names of those people who were instrumental in the founding of CCAL. Alice said that 123 members and their guests rode on the 25th anniversary train ride, including Julie Stagg Chapman, an original founder of the organization.
3. **Approval of 2018 Annual Meeting Minutes:** A motion to approve the 2018 Annual Meeting Minutes as presented was made by Shirley Ferguson. Unanimously approved.
4. **Reports:**
 - A. **Treasurer's Report:** Paula Marino, Treasurer, presented the 2019 Treasurer's Report from January through August and the 2020 Proposed Budget. A motion to approve both items was made by Stan Maricle. Unanimously approved.
 - B. **Nominating Committee:** Dottie Lawson, Chair of the Nominating Committee, presented the following slate of officers for election:
Robert Parmerter, President; John Maier, Vice President; Gerri Haan, Secretary; Sarah Patterson, Assistant Treasurer, each for a two year term beginning January 1, 2020 and ending on December 31, 2021. Unanimously approved. Continuing in office is Paula Marino, Treasurer, whose term continues through December 31, 2020. Alice thanked Dottie for serving more than twenty years on the Nominating Committee both as a member and as Chair.
 - C. **Office Manager's Report:** Teri Weigl briefly reviewed the Office Manager's Report included with the agenda for this meeting.
 - D. **Curriculum Committee:** Joan Kollgaard, Curriculum Committee co-chair, thanked the other members of the committee for all of their hard work. Jean Seroka reviewed the trips for CCAL members that she had arranged in 2019. Joan and Curriculum Committee co-chair Donna Behrendt presented the Facilitators and their courses for the Winter/Spring 2020 catalog.
6. **Next Annual Meeting:** October 25, 2020 at 1:30 PM, Morris Conference Center, SUNY College at Oneonta, Oneonta, NY.
7. **Adjournment:** Bob Parmerter made a motion to adjourn the meeting at 3:35 PM. Unanimously approved.

Respectfully submitted:
Lillian Mathisen
Board Secretary